



GOV-A21E | Version 1.0.0 | 2026-01-17

## 1 Job Description - Technical Coordinator (non-coding)

### 1.1 Role

The **Technical Coordinator** is responsible for ensuring technical coherence, documentation, and coordination without engaging in development or programming.

The role acts as a bridge between concept, architecture, development, and governance, ensuring that technical choices are clear, well-documented, and implementable across stakeholders.

### 1.2 Responsibilities

- Gather and structure technical input from architects, developers, legal experts, and other subject matter contributors
- Document architectural decisions, technical principles, and dependencies in a common, accessible format
- Ensure proposed solutions are practical, feasible, and functional in practice
- Support interoperability between systems, standards, and organisational units
- Contribute to the technical decision-making basis for the board, management, and working groups
- Ensure consistency between technical choices, organisational principles, and compliance requirements (e.g., GDPR and eIDAS)

### 1.3 Competency Requirements

- Strong technical understanding (systems, architecture, standards, and integration)
- Ability to comprehend and translate complex technical discussions into clear documentation
- Strategic and structured thinking

- Experience with technical coordination, architecture work, or technical project management is an advantage

**No requirements for programming or active development are imposed.**

## 1.4 Working Method

- The role focuses on coordination and documentation—not code production
- Work is conducted in close collaboration with technical contributors
- Emphasis is placed on long-term sustainability, clarity, and organisational continuity

## 1.5 Organisational Placement

- The role is part of a role-based organisation
- The individual acts as a temporary custodian of the role
- All communication and documentation are tied to the role, not the person

## 1.6 Purpose in the Organisation

The Technical Coordinator ensures that the organisation's technical foundation can be:

- explained
- audited
- continued
- implemented by parties other than the original contributors

The role is central to building a robust technical foundation that can be transferred from the founding association to a future fund.

## Document Verification

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### How to Verify

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#### Command line (Linux/Mac):

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```

#### Command line (Windows PowerShell):

```
Get-FileHash document.md -Algorithm SHA256
```

#### Online verification:

- Visit <https://gov.eupsid.org/verify>
- Upload the source markdown file
- Compare the calculated hash with the hash above

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